Welcome to Keele University’s     
**Postgraduate Research** Scholarship and Bursary Scheme

Please read and ensure that you understand the terms and conditions below. If you have any questions, please get in touch using the contact details at the end of this document.

From September 2023, Keele University is offering the following bursaries as part of its postgraduate research financial support programme:

1. **The Keele Postgraduate Research Alumni Discount** (KPGRAD) is a 20% tuition fee discount for the first year of full time study, or part time equivalent, for UK students and international students studying a postgraduate research programme (MPhil, PhD, or professional doctorate) either delivered on Keele campus or online. Full details are set out below.

You do not have to apply for the KPGRAD. If you are going to receive one, we will aim to send you an award confirmation email, to your Keele student email account, by the end of your first semester. The 20% alumni discount will be automatically applied and deducted from the programme fee when you go to pay.

1. **The Fee Difference Waiver** for international students on UKRI-funded studentships

All international students who are accepted for a UKRI-funded studentship at Keele University will be automatically awarded a fee difference waiver so that they do not have to pay the difference between the home fee in the UKRI award and the international fee currently charged by the university, for the full duration of the UKRI award. You do not have to apply for this award; your fee status will be adjusted automatically.

1. **The Keele Postgraduate Research Alumni Discount** (KPGRAD)

**UK students:** The KPGRAD is a reduction of 20% off the total tuition fees for the first year of full time study, or part time equivalent, for students studying a Postgraduate Research (PGR) programme either delivered on Keele campus or online. The relevant tuition fee waiver will be applied against your tuition fee records by the Income Office accordingly. Should you not meet the eligibility criteria, this will be clearly communicated to you prior to admission.

**International students:** The KPGRAD is a reduction of 20% off the total tuition fees for the first year of full time study, or part time equivalent, for any Postgraduate Research (PGR) programme either delivered on Keele campus or online. Eligibility will be assessed prior to enrolment and students who are to receive the award will be notified of the discount being applied on the CAS checklist.

**Eligibility**

In order to receive the KPGRAD, you must fulfil the following criteria:

* You must have graduated from Keele University (including students who have completed Keele degrees overseas) with either an undergraduate degree, a postgraduate award (of at least 120 credits or a full Master’s degree) or the Keele Certificate in Counselling. All Keele graduates are eligible for consideration to receive the discount, regardless of their original graduation date.

* You must be registered on, and attending, a postgraduate research course that equates to at least one year’s full-time study at postgraduate level and leads to an MPhil, PhD, or a professional doctorate award.

* This award is applied to the first 12 months full time, or part time equivalent, of your course only. It is not applied to every year of your course. If part-time, it is applied to the first 15 months if part-time on an 0.8 FTE basis, and to the first 24 months if part-time on an 0.5 FTE basis of the base tuition fee.

* You must not be taking a course that is fully funded by the Teaching Agency, the NHS or any other organisation/employer**. If your course is partly funded by an external organisation/employer, discounts will only be applied to the proportion of fees you pay as an individual.** The Student Finance Postgraduate Loan does not affect your eligibility for this award.

1. **The Fee Difference Waiver for International Students on a UKRI-funded Studentship**

UKRI (United Kingdom Research and Innovation) funding for PhD or Masters+PhD programmes is now open to international students, but UKRI only pay the home fee to the host institution. To support international students, all international students who are accepted for a UKRI-funded studentship at Keele University will be automatically awarded a fee difference waiver so that they do not have to pay the difference between the home fee in the UKRI award and the international fee currently charged by the university, for the full duration of the UKRI award.

**Eligibility**

In order to receive the International Doctoral Fee Waiver, you must fulfil the following criteria:

* Have been awarded funding by one of the Research Councils under UKRI for a PhD or a Masters+PhD programme at Keele University

* Be an international student

If due to any change in circumstances you move your award to a different institution, there is no guarantee that the fee waiver will continue to apply.

**Terms and conditions for all awards:**

Should you withdraw, or be withdrawn from, your studies at Keele either permanently or temporarily, the university reserves the right to claim back from you the value of any reduction in fees that has already been applied. No further fee reductions will be made once you are no longer a student at Keele University. If you interrupt your studies, it may be possible to continue to apply any remaining reduction in fees once you have resumed your studies. You should contact us if you think this may happen.

**Withdrawal/suspension/recovery of Bursary**

The following may affect your eligibility to (continue to) receive any of the above awards:

1. Course change
2. Course failure
3. Disciplinary action by the university against you

If you do not complete the course of study on which you are registered and the named award is not made, the university reserves the right to recoup any reduction in fees already applied. The University reserves the right to recover any outstanding University debts from any bursary or scholarship awards made to you, which may affect the value of any fee reduction applied.

**Contacts:**

For UK students: Student Support Centre +44 1782 734 481 [student.services@keele.ac.uk](mailto:student.services@keele.ac.uk)

For international students:

Keele International Admissions +44 1782 734 010

[international@keele.ac.uk](mailto:international@keele.ac.uk)